

BOARD POLICIES	METRO TECHNOLOGY CENTERS FISCAL ACCOUNTING AND REPORTING (BP-4008)	The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.
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1.0 POLICY:

The superintendent shall be responsible for receiving and properly accounting for all funds of the District. The accounting system shall conform with state and federal requirements, providing for the appropriate separation of accounts, funds, and special monies.

The treasurer shall be responsible for providing monthly financial statements to the Board. Additionally, the treasurer will provide statements as may be determined necessary by either the Board or the administration.

2.0 LEGAL REFERENCE: 70 O.S. § 5-106.A

3.0 CROSS REFERENCE: N/A

4.0 REVISION HISTORY:

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
October 8, 1984	A	Adopted
March 27, 1995		Reviewed
September 22, 2003	B	Reformatted
December 15, 2003	C	Legal references reviewed and revised as necessary
November 22, 2004	D	Revised

5.0 PCF FRAMEWORK #: 8.3 Perform general accounting and reporting

***** End of Policy *****