

<b>BOARD POLICIES</b>	<b>METRO TECHNOLOGY CENTERS SUPERINTENDENT OF SCHOOLS (BP-3001)</b>	<b>The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.</b>
-----------------------	---	--

**1.0 POLICY:**

**Responsibilities of Superintendent:** The superintendent shall be the chief executive officer of the District and shall have, under the direction of the Board, general supervision of all departments of the District. The superintendent is responsible for leadership and management of the centers within the constraints of board policies. The superintendent, at his/her discretion, may delegate to other District personnel the exercise of any powers and the discharge of duties imposed upon the superintendent by these board policies. The delegation of power or duty, however, shall not relieve the superintendent of responsibility for the action taken under such delegation.

**Superintendent's Interim Authority:** Subject to confirmation by the Board, at the next meeting of the Board, the superintendent is hereby empowered to take any action which is required in the best interests of the District; including, but not limited to, hiring personnel, contracting for training services, approving travel requests, etc.

Except in an emergency, the superintendent shall consult with the board president and/or vice president to consider whether or not a special meeting of the Board is required.

**Data Management:** The superintendent is hereby designated the custodian of all records, documents, writings, letters, memoranda, or other written, typed, copied, electronic or other developed materials possessed, assembled or maintained by this District.

**2.0 LEGAL REFERENCE:** 70 O.S. § 5-106.A

**3.0 CROSS REFERENCE:** N/A

**4.0 REVISION HISTORY:**

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
October 8, 1984	A	Adopted
November 9, 1987	B	Adopted
December 19, 1994	C	Revised
January 19, 1995		Reprinted without changes
September 14, 1998	D	Revised
September 22, 2003	E	Reformatted
December 15, 2003	F	Legal references reviewed and revised as necessary
November 22, 2004	G	Revised

**5.0 PCF FRAMEWORK #:**

**\*\*\* End of Policy \*\*\***