

<b>BOARD POLICIES</b>	<b>METRO TECHNOLOGY CENTERS COMMUNICATION (BP-2025)</b>	<b>The on-line version of the policy is official. Therefore, all printed versions are unofficial copies.</b>
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**1.0 POLICY:**

The Board understands that communication between the District and stakeholders is crucial for continuous quality improvement, mutual understanding, respect, and trust. The Board understands communication is reciprocal. To ensure stakeholders are informed of the mission, strategic aims, goals, objectives and results, procedures will be established to:

- A. Develop and implement a comprehensive information communication program for the District.
- B. Establish and support appropriate and effective communication between the administration and other stakeholders.

The Board also affirms and declares its design and intent to seek community and stakeholder input and dialogue through advisory committees and other means that may allow innovation and opportunities for improvement.

**Communication/Correspondence:** The Board desires to maintain open channels of communication with the staff and stakeholders. The primary line of communication will, however, be through the superintendent's office.

The Board shall be notified immediately of any extraordinary happening connected with the District, to include, but not be limited to: major gifts and awards, changes in personnel at the director or above level, shifts in location of personnel at the same level, accidents of a major nature involving personnel and/or equipment, and any other action which may result in media publicity.

**FAX Machine Use for Board Members:** The District shall provide, upon request, electronic means of communication, to include, but not be limited to, a District-owned computer or FAX machine. The district will inventory such equipment annually. The equipment will be returned to the District at such time the individual is no longer a board member or the equipment is no longer needed

**2.0 LEGAL REFERENCE:** 70 O.S. § 5-117.A.21

**3.0 CROSS REFERENCE:** N/A

**4.0 REVISION HISTORY:**

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
October 8, 1984	A	Adopted
July 13, 1992	B	Revised
August 9, 1993	C	Revised
October 16, 1995	D	Revised
September 22, 2003	E	Reformatted
December 15, 2003	F	Legal references reviewed and revised as necessary
November 22, 2004	G	Revised

**5.0 PCF FRAMEWORK #:** 11.1.2 Communicate with stakeholders; 11.3 Manage relations with Board of Education

**\*\*\* End of Policy \*\*\***