

BOARD POLICIES	<p style="text-align: center;">METRO TECHNOLOGY CENTERS  <b>CRITERIA FOR ADULT          ADMISSIONS IN FULL-TIME          PROGRAMS          (BP-10005)</b></p>	<p style="text-align: center;"><b>The on-line version of the          policy is official. Therefore,          all printed versions          are unofficial copies.</b></p>
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**1.0 POLICY:**

All adults are welcome as students at Metro Tech.

Regular Student Status (RSS): Regular student status will be granted to a student:

- A. Enrolled for a minimum of 12 hours per week,
- B. Enrolled for the purpose of completing the entire program, and
- C. Enrolled for the purpose of receiving a certificate or appropriate licensure.

A student must meet these criteria to be designated a “regular student” for the purpose of receiving financial aid.

Entering students must adhere to the following process:

- A. Have attained a high school diploma or GED, be beyond the age of compulsory school attendance, or have met statutory exemptions for compulsory school attendance;
- B. Complete admission assessment including academic achievement, interest survey, and documentation of aptitude.
- C. To be eligible to receive TITLE IV STUDENT FINANCIAL ASSISTANCE, entering students not possessing a high school diploma or GED must demonstrate ability to benefit by passing an independently administered test approved by the U.S. Department of Education. Passing scores are determined by USDE and are not under the jurisdiction of the local district.

Any entering student who does not initially meet the criteria in item C immediately above may be enrolled as a Special Student.

Special Student Status (SS): Metro Technology Centers provide trained personnel and resources to assist special students in the development of the skills necessary to qualify for regular student status and eligibility for financial aid.

Entering students who do not possess a high school diploma, have not achieved a GED, and have not attained passing scores on an approved test under Ability-to-Benefit regulations are special students and therefore not eligible to receive Title IV Student Financial Assistance.

**2.0 LEGAL REFERENCE:** CFR 34 Part 668 Subparts C and J  
 70 O.S. Supp. 1998, 14-104, Section 780:15-3-1(a)

**3.0 CROSS REFERENCE:** N/A

**4.0 REVISION HISTORY:**

<u>Date:</u>	<u>Revision</u>	<u>Description of Revision:</u>
May 12, 1997	A	Adopted

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June 28, 1999	B	Revised
June 23, 2003	C	Revised
September 22, 2003	D	Reformatted
December 15, 2003	E	Legal references reviewed and revised as necessary
December 4, 2007	F	Revised

**5.0 PCF FRAMEWORK #:** 10.1 Manage federal, state, and local regulatory requirements

**\*\*\* End of Policy \*\*\***