

## SYNOPSIS OF SEPTEMBER 13, 2011, REGULAR BOARD MEETING

The meeting was called to order at 5:35 p.m. by Board President Dr. Donna Neal Thomas. All Board Members were present, and a quorum was established. Also present were Dr. James Branscum, Superintendent; Dr. Danene Vincent, Associate Superintendent, Chief of Staff; Dr. Elaine Stith, Associate Superintendent of Student and Instructional Services; Mr. Bob Parrish, Associate Superintendent, Business & Operational Services; other staff members and guests.

Mrs. Cindy Friedemann, Chief Officer, Strategy and Market Development, requested that everyone take a moment of silence to respect those who had lost precious loved in Afghanistan and to honor those who put their families, their own safety and lives on the line to protect our freedoms. She then led everyone in the Pledge of Allegiance. Mrs. Friedemann shared information about the month's Character First trait, Thoroughness vs. Incompleteness.

The following staff were introduced to the Board: Mrs. Sarah Carper, Director, Instructional Design & Development; Mrs. Mary Cagigal, Academics Teacher; Dr. Emma Brown, Child Care Teacher; and Mrs. Mary Craft, Legal Office Services Teacher.

Mr. Jimmy Givens, ODEQ Deputy Director, and Mr. Tom Richardson, ODEQ Engineer, presented a green award to MTC for converting buses to cleaner burning fuel systems.

Dr. Danene Vincent, Associate Superintendent, Chief of Staff, said everyone was busy getting students and teachers integrated. Mrs. Denise Kennemer, Chief Officer, Institutional Learning, and staff worked hard kicking off the different leadership level trainings. Quality in the Classroom was scheduled to begin later this week.

Dr. Vincent said, they were reactivating eQuip (Educators Quality Improvement Program) and planned for it to begin around the first of October, with monthly meetings through the end of May. eQuip helped drive MTC's succession plan.

Dr. Branscum said in his recent communication with staff he noted that he believed MTC was a quality organization. There were four technology centers in the state of Oklahoma that had won a Gold Star Award ten years in a row. There was one technology center in the state of Oklahoma that had won the Quality Award of Excellence, MTC. He said none of this could have been accomplished without the hard work of the faculty and staff and the work accumulated daily in the classrooms, including requiring students to keep a journal. Recently a graduate communicated back to let the teacher know that the reason he received his job was because of his student journal; it was a difference maker. The professional development activities related to the MetroQuest journey were also important. Prior to 2000, MTC had not won a Gold Star, and very little was said of OQAF (Oklahoma Quality Award Foundation). It all began with the June 5, 2001, Special Board Meeting, at which time the Board approved the plan after a meeting with stakeholders. MTC has remained consistent since that time. There were many other individual awards that came about because of the quality journey, such as the Clean Diesel Award given this evening. Dr. Branscum said that, organizationally, MTC's priorities were right. Dr. Branscum said he was proud of MTC's Board Members for their commitment and staying the course.

Items approved:

- Minutes of July 12, 2011, Regular Board Meeting

- Minutes of August 9, 2011, Special Board Meeting and August 9, 2011, Regular Board Meeting

- Transfer of funds from the school activity accounts to the general fund

- Revised Metro Tech Board Districts One through Seven Boundaries

- Metro Tech policies

- Submission of a General Fund supplemental appropriation for FY 2011 to the Oklahoma County Excise Board

- Revised Building Fund budget for FY 2011

- Personnel Items

- Encumbrances # 1114414 - # 1114417

- Encumbrances # 1211417 - # 1211892

- Encumbrance to LSG Solutions for Oracle professional services, including implementation support, documentation, and training

- Purchase of one 2012 Honda Civic Hybrid Sedan from Momentum Honda NW for the Automotive Technology career major

- Purchase the Radiant Aloha Point of Sale (POS) restaurant system from Executive Network Technology

The meeting adjourned at 6:56 p.m.